

Poultney Planning Commission
Organizational & Regular Meeting
Wednesday, March 17, 2021 – 6:00 pm

Zoom Meeting

<https://us02web.zoom.us/j/85185295634?pwd=ZzhkeUpmQkkvRHZ4Z2hzMkgydytdz09>

Meeting ID: 851 8529 5634

Passcode: 284782

Meeting Minutes

The meeting was called to order at 6:00 PM. Members in attendance (via Zoom) included Russ Hoffman, Doug Langdon, Mark Teetor, Neal Vreeland, and Jaime Lee. Others in attendance included Paul Donaldson, Zoning Administrator, and Amanda O'Connor, Rutland Regional Planning Commission (RRPC) Community Planner.

1) Organizational Meeting

- **Review of Planning Commission membership and Commissioner Terms**

The Commission reviewed membership and terms. All members had been sworn in previously.

- **Election of Chairperson, Vice Chair and Secretary**

Neal V. made a motion to nominate Jaime Lee as Chairperson of the Planning Commission. Russ H. seconded. No further discussion. Oral vote unanimous, motion carried.

Neal V. made a motion to nominate Mark Teetor as Vice Chairman of the Planning Commission. Doug L. seconded. No further discussion. Oral vote unanimous, motion carried.

Doug L. made a motion to nominate Jaime Lee as Secretary of the Planning Commission. Russ H. seconded. No further discussion. Oral vote unanimous, motion carried.

- **Planning Commission Regular Meeting Date, Location, and Times**

Mark T. made a motion that the Planning Commission continue to hold regular meetings on the third Wednesday of every month, that the meetings will continue to be broadcast over Zoom until the State of Vermont has determined that it is safe to gather indoors (at which time the meeting location will be the Poultney Town Office at 9 Main Street), and that the meetings will be held at 6:00PM ET. Doug L. seconded. No further discussion. Oral vote unanimous, motion carried.

Neal V. made a motion to adopt the Rules of Procedure & Ethics Manual as previously adopted on October 16, 2019. Mark T. seconded. No further discussion. Oral vote unanimous, motion carried.

2) Adoption of the Agenda

Neal V. made a motion to approve the agenda. Doug L. seconded. No further discussion. Oral vote unanimous, motion carried.

3) Approval of Minutes: February 17, 2021, January Minutes

Doug L. made a motion to approve the Minutes of February 17, 2021. Mark T. seconded. No further discussion. Oral vote unanimous, motion carried.

4) Public Comments and Concerns

The floor was opened to the public for comment.

5) Municipal Planning Grant FY20

The Commission discussed ongoing progress with the Town Plan Update. Public education and outreach efforts will be largely be channeled through the newly established PoultneyPlanning.com. The Commission discussed increasing visibility of this website by posting the link in Front Porch Forum, on the Poultney Facebook Page, on the Town of Poultney Website (Poultney.vt.gov), and soliciting a free write-up in the Lakes Region Free Press.

6) Old Business

The Commission debriefed from the Recreation Economy for Rural Communities (RERC) project, which was well attended by Poultney residents. Notable topics from RERC workshops included introducing restrictions on “formulaic businesses” (commonly known as chain stores) into the town’s land use regulations. The Commission will research the matter.

7) New Business

N/A

8) Transact Any Other Lawful Business

Neal V. commended Jaime L. on her service as Chair and expressed appreciation for her ongoing commitment to the role.

9) Adjourn

Russ H. made a motion to adjourn the meeting of the Planning Commission. Mark T. seconded. Oral vote unanimous, meeting adjourned.

s/ Jaime Lee, Chair