

Poultney Planning Commission
Organizational Meeting
Wednesday, April 12, 2023 – 6:00 pm
Poultney Town Office, 95 Main Street

One-Click Zoom Access:
<https://us02web.zoom.us/j/85393230623?pwd=ektYU0MzMXdyN1VBM0tsa3lEendlUT09>

Meeting ID: 853 9323 0623
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Meeting Minutes

The meeting was called to order at 6:00 pm. Members in attendance included Doug Langdon, Mary-Sue Reed, Mark Teetor, and Jaime Lee. Others in attendance included Paul Donaldson, Zoning Administrator, Nic Stark, and Jonathan Andrews.

1) Adoption of the Agenda

Doug L. made a motion to approve the agenda. Mark T. seconded. No further discussion. Oral vote unanimous, motion carried.

Organizational Meeting

Mark T. made a motion to elect Jaime L. as Chair of the Commission, Doug L. seconded. Mary Sue R. made a motion to nominate Doug L. for Vice Chair, Mark T. seconded. Mary Sue R. made a motion to nominate Jaime L. as secretary, Doug L. seconded. Jaime L. requested that, later in the year, Mary Sue R. assist with minute taking as needed. Response unclear. A draft Rules of Procedure and Ethics Manual was distributed to members of the Commission. Revisions noted the adoption of electronic access to meetings, and allowed for electronic-only meetings in extenuating circumstances (for as long as this is permitted by State law). Doug L. made a motion to adopt the Rules of Procedure and Ethics. Mary Sue R. seconded.

No further discussion. Oral vote unanimous, motions carried.

2) Bylaw Modernization Project

Ed Bove of the RRPC distributed copies of the draft Unified Bylaws, with layout updated to provide more user-friendly navigation of the document. The Commission had a lengthy discussion around historic use of the term “Permitted” in Poultney bylaws, and how the concept may be improved or clarified by introducing Administrative Permits into the document.

3) Public Comments and Concerns

There was no comment from the public in attendance.

4) Approval of Minutes (February 22, 2023)

Doug L. made a motion to approve the minutes of February 22, 2023. Mary-Sue R. seconded the motion. Oral vote unanimous, motion carried.

5) Old Business

The Commission discussed the issue of short-term rentals in the Lake Shore Zoning District. The matter will be added to the agenda of the next regular meeting.

6) New Business

Jonathan Andrews expressed his interest in joining the Planning Commission, noting that he wanted to find a way to help his community. He was encouraged to attend the next meeting to learn more.

7) Transact Any Other Lawful Business

N/A

8) Adjourn

Doug L. made a motion to adjourn. Mary Sue R. seconded. Oral vote unanimous, motion carried.