

Poultney Planning Commission
Meeting
Wednesday, June 21, 2023 – 6:00 pm
Poultney Town Office, 95 Main Street

One-Click Zoom Access:
<https://us02web.zoom.us/j/85393230623?pwd=ektYU0MzMXdyN1VBM0tsa3IEendiUT09>

Meeting ID: 853 9323 0623
Passcode: 213315

Meeting Minutes

The meeting was called to order at 6:00 pm at the Town Office, and was accessible via Zoom. Members in attendance included Jonathan Andrews, Mary-Sue Reed, Mark Teetor, and Jaime Lee. Others in attendance included Ed Bove of the RRPC and Paul Donaldson, Zoning Administrator.

1) Adoption of the Agenda

Jonathan A. made a motion to approve the agenda. Mark T. seconded. No further discussion.

2) Bylaw Modernization Project

Ed Bove announced that he would be leaving the Rutland Regional Planning Commission in July 2023. Devon Neary, Executive Director, will re-assign a new regional planner to Poultney who will help us complete our Bylaw Modernization project. The Commission discussed requesting a planner that could also subsequently assist with a 2024/2025 Municipal Planning Grant for the production of a Capital Budget Plan and Program.

Ed B. announced that S100 was signed by the Governor on June 5, 2023 and will impact regulations related to housing in town. The newly assigned RRPC planner will assist us in ensuring that our bylaws meet or exceed these new regulations.

The next task for the Planning Commission will be reviewing Conditional Use Review and determining whether other, standalone Conditional Use sections remain appropriate, given the comprehensive requirements that now apply to all Conditional Use Review (Section 401: General Standards in the existing unified bylaws). In addition, Ed B. noted that Site Plan Review is overly onerous with survey

requirements, and he would inform the new planner of our intention to relax these regulations.

It was further discussed that, in order to be reimbursed our portion of the match from the Municipal Planning Grant, the Bylaws must be adopted by January 31st 2024.

3) Short Term Rentals

The Commission discussed addressing short term rentals in our community by first setting up a simple registry so that we can better understand the extent of this use. Such a recommendation would be forwarded to the Selectboard for their consideration.

At a subsequent meeting, the Planning Commission will establish a list of perceived impacts from short term housing. Such an exercise will help us better define the scope of any future ordinance to regulate this use.

4) Public Comments and Concerns

There was no comment from the public in attendance.

5) Approval of Minutes (May 17, 2023)

Jonathan A. made a motion to approve the minutes of **May 17, 2023**. Mary-Sue R. seconded the motion. Oral vote unanimous, motion carried.

6) Old Business

N/A

7) New Business

N/A

8) Transact Any Other Lawful Business

N/A

9) Adjourn

Jonathan A. made a motion to adjourn. Mark T. seconded. Oral vote unanimous, motion carried.

s/ Jaime Lee, Chair