

Poultney Planning Commission  
Meeting  
**Wednesday, July 19, 2023 – 6:00 pm**  
Poultney Town Office, 95 Main Street

One-Click Zoom Access:  
<https://us02web.zoom.us/j/85393230623?pwd=ektYU0MzMXdyN1VBM0tsa3IEendiUT09>

Meeting ID: 853 9323 0623  
Passcode: 213315

## Meeting Minutes

The meeting was called to order at 6:00 pm at the Town Office, and was accessible via Zoom. Members in attendance included Jonathan Andrews, Mary-Sue Reed, Mark Teetor, Doug Langdon, and Jaime Lee. Others in attendance included Paul Donaldson, Zoning Administrator.

### **1) Adoption of the Agenda**

Mary-Sue R. made a motion to approve the agenda. Jonathan A. seconded. No further discussion.

### **2) Bylaw Modernization Project**

Members discussed increasing the frequency of meetings to finalize this project, and decided to begin meeting on both the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of the month as of September. No RRPC planner has been assigned yet, and Devon Neary, Executive Director, remains out of office through August 4.

Members discussed that “Kennels” is a use that needs to be reviewed, as it’s a common issue and animal boarding has no definition.

### **3) Short Term Rentals**

Members continued discussion of short term rentals, including what considerations other towns have looked at (e.g. number of people allowed in unit, parking implications, owner occupied, cost to enforce any regulation, carrots for compliance), and impacts, real or perceived (e.g. disturbance, housing crisis accelerant, impact on economy, tourism). Stakeholders who may be invited to future meetings on this topic include Slate Valley Trails, the Chamber of Commerce, any STR Owners, and representatives from Poultney’s Volunteer Fire Department and Rescue Squad.

Jonathan A. will reach out to VTSTRA to inquire about common pain points and advice.

Members determined that any regulatory tool to come from this exercise should prevent the worst negative impacts, while not overburdening the Town administration's capacity, and should go no further than what is necessary.

**4) Public Comments and Concerns**

Nic Stark inquired about a Capital Budget Program. The Planning Commission intends to seek a Municipal Planning Grant to hire a consultant to assist in the creation of a formal plan for the Selectboard and/or Village Trustee's consideration.

**5) Approval of Minutes (June 21, 2023)**

Jonathan A. made a motion to approve the minutes of **June 21, 2023**. Mark T. seconded the motion. Oral vote unanimous, motion carried.

**6) Old Business**

N/A

**7) New Business**

N/A

**8) Transact Any Other Lawful Business**

N/A

**9) Adjourn**

Jonathan A. made a motion to adjourn. Mark T. seconded. Oral vote unanimous, motion carried.

s/ Jaime Lee, Chair