

## Poultney Planning Commission

**Wednesday, December 20, 2023 – 6:00 pm**

Poultney Town Office, 95 Main Street

### Meeting Minutes

The meeting was called to order at 6:00pm at the Town Office, and was accessible via Zoom. Members in attendance included Jonathan Andrews, Doug Langdon, Jaime Lee, Mary-Sue Reed, and Mark Teetor. Others in attendance included Logan Solomon from the Rutland Regional Planning Commission.

**1) Adoption of the Agenda** - Doug L. made a motion to approve the agenda. Mary-Sue R. seconded. No further discussion. Oral vote unanimous, motion carried.

**2) Bylaw Modernization Project** - Commissioners continued their review of the Unified Bylaws, specifically use-specific Conditional Use regulations. Additionally, Logan Solomon brought to the Commission's attention the Housing Resource Navigator Program, a nascent program designed to assist municipalities in improving housing availability. Logan's presence was requested for the upcoming Select Board hearing needed to successfully complete the Bylaw Modernization Project. Logan agreed to work on several items between this meeting and the next, to include:

- General review of how S100 affected use-specific conditions excluding:
  - Elderly Housing Complexes
  - Mobile Home Parks
  - Sand, Gravel, and Soil Extraction
  - Slate Mining (Pre-existing/New)
  - Slate Processing
  - Renewable Energy Structures
  - Wireless Telecommunications Structures
- Gather further information, if available, regarding residential minimum space requirements
- Reorganize & renumber sections in the bylaws from simplest to most complex
- Review edits made by Ed Bove (formerly our consulting representative from the RRPC) to ensure alignment
- Add a clear, simplified definition of various terms to the bylaws.

**3) Public Comments and Concerns – N/A**

**4) Approval of Minutes (October 18, October 30, November 29)** – Mary-Sue Reed noted a correction to the 10/30/2023 meeting minutes which erroneously listed Mark Teetor in attendance. Doug L. made a motion to approve the minutes. Mark T. seconded. No further discussion. Oral vote unanimous, motion carried.

**4) Old Business – N/A**

**5) New Business – N/A**

**6) Transact Any Other Lawful Business – N/A**

**7) Adjourn** - Doug L. made a motion to adjourn. Mark Teetor seconded. No further discussion. Oral vote unanimous, motion carried.

S/ Jaime Lee