

Poultney Planning Commission

Wednesday, April 17, 2024 – 6:00 pm

Poultney Town Office, 95 Main Street

Meeting Minutes

The meeting was called to order at 6:00pm at the Town Office, and was accessible via Zoom. Members in attendance included Jonathan Andrews, Doug Langdon, Jaime Lee, Mary-Sue Reed, and Mark Teetor. Others in attendance included Paul Donaldson, Poultney Town Manager, Sarah Pelkey, and Nic Stark.

1. Adoption of the Agenda

Doug L. made a motion to approve the agenda. Mary-Sue R. seconded. No further discussion. Oral vote unanimous, motion carried.

2. Bylaw Modernization Project

Commissioners continued their review of the Unified Bylaws. The following was discussed:

a. Campgrounds

- Materials related to the zoning of campgrounds and related definitions gathered by Jaime L. were reviewed and discussed by the Commission.
- The proposed bylaw language provided was approved by the Commission with minor edits.
- Section 415: Motorcoach and/or Camper Trailer Park will be removed from the Unified Bylaws, as the issues covered are addressed elsewhere in the Bylaws.

b. Accessory Dwelling Units, Mobile Home & Tiny Home Parks, and Elderly Housing

- A high level overview was completed around these topics in preparation for further discussion during a future meeting.
- Doug L. pointed out the need for a distinction between “mobile home” and “manufactured home”.

3. Public Comments and Concerns

The floor was opened to the public for comment. There were no comments from the public in attendance.

4. Approval of Minutes (March 20, 2024)

Doug L. made a motion to approve the minutes. Mark T. seconded. No further discussion. Oral vote unanimous, motion carried.

5. Old Business

a. Short Term Rentals

This topic remains tabled

6. New Business

A special meeting was scheduled for May 8, 2024 at 6:00pm at the Town Office to continue work on the Bylaw Modernization Project.

7. Transact Any Other Lawful Business

N/A

8. Adjourn

Doug L. made a motion to adjourn and Mary-Sue R. seconded. No further discussion. Oral vote unanimous, motion carried.